

CHECK LIST

TENDER No.:	TENDER DATE:
TENDER DESCRIPTION:	
[NOTE: BIDDER IS REQUESTED TO FILL IN THE DETAILS, TICK () THE RELEVANT OPTION] AND ENCLOSE THIS CHECK LIST IN TECHNO COMMERCIAL BID (PART-II)	
1. NAME & ADDRESS OF THE BIDDER:	
2. PHONE No. (OFFICE): FAX No.: MOBILE No.: E-MAIL ADDRESS:	
3. NAME AND DESIGNATION OF THE PERSON OF THE BIDDER TO WHOM ALL REFERENCES SHALL BE MADE:	
4. EMD SUBMITTED: DD No.: DATE: NAME OF BANK: PLACE:	YES / NO
5. VALIDITY OF OFFER FOR THREE MONTHS:	YES / NO
6. EXPERIENCE CERTIFICATE ATTACHED:	YES / NO
7. COPY OF CERTIFICATE FROM CUSTOMER/ OWNER FOR SATISFACTORY SERVICES ATTACHED:	YES / NO
8. COPIES OF AUDITED PROFIT AND LOSS ACCOUNT FOR LAST THREE FINANCIAL YEARS ENDING 31.3.2008 ATTACHED:	YES / NO
9. DOCUMENTARY PROOF IN RESPECT OF THE VALUE OF CONTRACT(S) EXECUTED ATTACHED:	YES / NO
10. COPIES OF INCOME TAX RETURN FOR LAST THREE YEARS ATTACHED:	YES / NO
11. COPY OF PAN CARD ATTACHED:	YES / NO
12. COPY OF SERVICE TAX REGISTRATION ATTACHED:	YES / NO

13. PROOF OF PF REGISTRATION ATTACHED:	YES / NO
14. PROOF OF ESI REGISTRATION ATTACHED:	YES / NO
15. DOCUMENTARY EVIDENCE IN RESPECT OF INCORPORATION OF COMPANY OR LABOUR LICENCE ATTACHED:	YES / NO
16. UNDERTAKING AS PER CLAUSE 6 OF QUALIFYING REQUIREMENTS ATTACHED:	YES / NO
17. EVIDENCE IN RESPECT OF CLAUSE 7 OF QUALIFYING REQUIREMENTS ATTACHED:	YES / NO
18. UNDERTAKING AS PER CLAUSE 8 OF QUALIFYING REQUIREMENTS ATTACHED:	YES / NO
19. UNDERTAKING AS PER CLAUSE 9 OF QUALIFYING REQUIREMENTS ATTACHED:	YES / NO
20. TECHNO COMMERCIAL BID (WITHOUT PRICES) FURNISHED:	YES / NO
21. TENDER DOCUMENT DULY SIGNED AND STAMPED ON EACH PAGE IN TOKEN OF ACCEPTANCE OF ALL T	YES / NO

Note: Where ever documentary evidences have been asked for in the tender document, bidder is required to furnish copy of the relevant document alongwith the Techno Commercial Bid (Part-II)

Owner reserves the right to verify any / all documents at any time during pre-award and post-award period, which bidder will have to produce within specified time failing which or in case of providing incorrect information, the owner reserves the right to take suitable action under the provisions of the tender / contract.